Tushant Man Singh

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PROFESSIONAL EXPERIENCE

IKON Services (Crown Towers)   **Dec 2023 - Present**
Melbourne, VIC
Step Up Shift Supervisor

- Led operations and team coordination, increasing cleaning efficiency by 15%.
- Trained and mentored staff, improving performance standards by 20%.
- Inspected facilities with attention to detail, ensuring 98% compliance with quality control standards.
- Managed inventory, reducing equipment downtime by 10%.
- Handled client relations, achieving a 95% satisfaction rate.
- Implemented safety protocols, reducing incidents by 30%.
- Prepared shift reports for operational transparency and accountability.

Google Developer Student Clubs   **Oct 2023 - Present**
La Trobe University
Core Design Team Member

- Collaborated with the design team, enhancing user experience for 5+ projects.
- Developed marketing materials, boosting customer engagement by 30%.
- Created a comprehensive style guide, standardizing company branding.
- Stayed updated with industry trends to ensure modern and effective designs.

Practera - La Trobe University   **Jun 2023 - Sep 2023**
Melbourne, VIC
Social Media Analyst Student Consultant

- Provided custom monthly analytics reports, enhancing clients' data-driven decisions by 25%.
- Improved website SEO ranking for target keywords, increasing organic traffic by 40%.
- Analyzed media coverage and social media analytics, optimizing campaign strategies.
- Developed and managed a social media strategy, increasing engagement by 20%.
- Collaborated with team members, enhancing overall communication and efficiency.

EDUCATION

Bachelor of Information Technology
La Trobe University | Melbourne, VIC
2021 - 2024

- **Major:** Software Engineering

Diploma in Mandarin (普通话)
Chengdu Normal University (成都师范学院)
Chengdu, China
2019 - 2020

- Completed courses in Comprehensive Chinese, Chinese Speaking, Writing, Listening, China Overview, and Chinese Culture.

CERTIFICATIONS

Google IT Automation with Python
Google

Social Media Marketing Certification
Hootsuite

HONORS

- Recipient of La Trobe South Asia Excellence Scholarship - 30% (SA-CE30)
- Golden Key Honour Society Lifetime Member

PROJECTS

- GitHub: TushantMan
- Personal Website Projects: Developed multiple scalable websites, web apps, and apps using HTML, CSS, React, Node.js for Front-End and Back-End. Enhanced user experience with a clean interface, following the Software Development Lifecycle from design to deployment. Resolved various issues and applied Computer Science principles to create a scalable and maintainable codebase, demonstrating fundamental and advanced concepts in software development.

SKILLS

- **App Development:** Java, Android
- **Data Analysis & Visualization:** SQL, Tableau, R, Python, MS Excel
- **Database:** MySQL, PostgreSQL, SQLite, PL/SQL, Firebase Realtime, Cloud Firestore
- **Design and Multimedia:** Canva, Figma, Adobe Photoshop, Adobe Premier Pro, DaVinci Resolve
- **Miscellaneous:** Git, GitHub, C++, Docker, Jira, AWS EC2
- **Web Development:** JavaScript, HTML5, CSS3, React.js, PHP, Node.js, Nginx, Sequelize